

**INTERNATIONAL PASSENGER SERVICE CHARGE (IPSC)  
REFUND DECLARATION**

I / We, the undersigned, declare that:

1. Existing laws and regulations provide that certain passengers may not be levied airport terminal fees;
2. Fees for the IPSC were integrated in the airline tickets purchased (online or outside the Philippines, by default) and used by the following passengers—

Name	OEC/MEC No.	Issued on	Flight No.	Departure Date
1.				
2.				
3.				
4.				
5.				

3. The said passengers are exempt from paying IPSC;
4. Thus, being exempt passengers charged with IPSC, the payor is entitled to a refund;
5. \_\_\_\_\_ paid for the IPSC of the passengers stated in Paragraph 2;
6. The undersigned has been authorized by \_\_\_\_\_ (person/entity in Paragraph 5) to do and execute all or any of the following acts, deeds and things, specifically ask, demand, recover, collect any and all sums of money representing the payment of the IPSC in the sum of \_\_\_\_\_ (Php xxx) as may be or may hereafter become due, owing, payable or belonging to \_\_\_\_\_ (person/entity in Paragraph 5);
7. Attached hereto are:
  - Passenger ticket / Itinerary Receipt / Official Receipt / Invoice clearly showing payment for "LI" (International);
  - Original copy of Exemption Certificate (airport copy);
  - Photocopy of the boarding pass;
  - If boarding pass is not available-
    - Passport showing passengers identity and date of departure
    - Certificate from the Air Carrier of the departure date
  - Undersigned's valid government-issued ID card with photograph;
  - Board Resolution / Authority or any proper document, if the payor is a corporation; written authorization, if payor is an individual or a non-corporate entity authorizing undersigned to do the acts in paragraph 6;
8. Under penalty of perjury, estafa or any other false misrepresentation under the laws of the Republic of the Philippines, I hereby affix my signature hereunder free from duress and undue influence as proof of the above statements.

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Date

*Annex H*