ANNEX A

GOVERNMENT PROCUREMENT POLICY BOARD

Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

	of Self Assessment:					Position:
Juli						rusa046
No.	Assessment Conditions		Agency Score	APCPi Rating*	Comments/Findings to the Indicators and Subindicators	Supporting Information/Documentation (Not to be included in the Evaluation
	R I. LEGISLATIVE AND REGULATORY FRAME		·	·		
indic	etor 1. Competitive Bidding as Default Meti	and of Procuremen	rt			
1.8	Percentage of competitive bidding and limit contracts in terms of amount of total procur		84.12%	2,00		PMRs
1. b	Percentage of competitive bidding and limit contracts in terms of volume of total procur		4.83%	0.00		PMRs
					<u>. </u>	
	ator 2. Umited Use of Alternative Methods Percentage of shopping contracts in terms of					 ·
2.a	procurement Percentage of negotiated contracts in terms		0.11%	3.00		PMRs
2.b	total procurement		6.63%	2.00		PMRs
2.c	Percentage of direct contracting in terms of procurement	amount of total	9.13%	0.00		PMRs
2.d	Percentage of repeat order contracts in term total procurement	ns of amount of	0.01%	3.08		PMRs PMRs
2.e	Compliance with Repeat Order procedures		Compliant	3.00		Procurement documents relative to conduct of Repeat Order
2.f	Compliance with Limited Source Bidding pro	cedures	n/a	n/a		Procurement documents relative to
 	<u> </u>	<u>· </u>				conduct of Limited Source Sidding
Indic	ator 3. Competitiveness of the Bidding Proc	żes		*****・・・・・・・・・・・・・・・・・・・・・・・・・・・・・・・・		
3.a	Average number of entities who acquired bi	1	2.86	0.00		Agency records and/or PhilGEPS records
3.b	Average number of bidders who submitted	oids .	2.12	1.00		Abstract of Bids or other agency records
3.€	Average number of bidders who passed eligi	bility stage	1.44	1.00		Abstract of Bids or other agency records
3.d	Sufficiency of period to prepare bids		Fully Compliant	3.00		Agency records and/or PhilGEPS records
3.e	Use of proper and effective procurement do technical specifications/requirements	cumentation and	Fully Compliant	3.00		Cost Benefit Analysis, Work Plans, Technical Specifications included in bidding documents
		İ				
	IR II. AGENCY INSTITUTIONAL FRAMEWORK		NT CAPACITY			
India	ator 4. Presence of Procurement Organizati	ons .		1		Verify copy of Order creating BAC;
4.3	Creation of Bids and Awards Committee(s)		Fully Compliant	3,00		Organizational Chart; and Certification of Training
4.Ъ	Presence of a BAC Secretariat or Procureme	nit Unit	Fully Compliant	00.E		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
\vdash		İ		A CONTRACTOR		
Indic	ator 5. Procurement Planning and Impleme	ntation		led elite.		
5.a	An approved APP that includes all types of p	1	Compliant	3.00		Copy of APP and its supplements (if any)
	Preparation of Annual Procurement Plan for Supplies and Equipment (APP-CSE) and Proc	Common-Use	Fully			ARR ARR COC TOTAL
5. b	Common-Use Supplies and Equipment from Service	the Procurement	Compliant	3.00		APP, APP-CSE, PMR
5.c	Existing Green Specifications for GPPB-iden	offled non-CSE	Not Compliant	9,00		ITBs and/or RFOs clearly indicate the use of green technical
3.0	items are adopted		, ese symposis			specifications for the procurement activity
		<u> </u>		<u> Die stäblisch</u>	<u> </u>	
	ator 6. Use of Government Electronic Procu Percentage of bid opportunities posted by t		400.000	200	, , ,	Agency records and/or PhilGEPS records
6.a	registered Agency Percentage of contract award information		100,00%	3.00		
6.b	PhilGEPS-registered Agency	<u> </u>	100.00%	3.00		Agency records and/or PhilGEPS records
6.c	Percentage of contract awards procured the methods posted by the PhilGEPS-registered		99.67%	3.00		Agency records and/or PhilGEPS records
-	i	1				

ANNEX A GOVERNMENT PROCUREMENT POLICY BOARD

Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: Manila International Airport Authority

Date of Self Assessment: Position:

No.	Assessment Conditions	<u> </u>	Agency Score	APCPI Rating*	Comments/Findings to the indicators and Subindicators	Supporting Information/Documentation (Not to be included in the Evaluation
Indite	ator 7. System for Disseminating and Monit	oring Procuremen	t Information	, , , ,		
7.a	Presence of website that provides up-to-dat Information easily accessible at no cost	e procurement	Fully Compliant	3.00		Identify specific procurement-related portion in the agency website and specific website links
7.6	Preparation of Procurement Monitoring Rep GPPB-prescribed format, submission to the in agency website		Fully Compilent	3.00		Copy of PMR and received copy that it was submitted to GPPB
		<u> </u>				
<u> </u>	th Hi ongo mrijery og a maje i i na i		Average II	\$ 2.70° EE		
	AR III. PROCUREMENT OPERATIONS AND IM- letor 8. Efficiency of Procurement Processe.					
	I					1
8.a	Percentage of total amount of contracts significant amount in the assessment year against total amount in the	approved APPs	96.18%	\$00,£		APP (including Supplemental amendments, if any) and PMRs
8.5	Percentage of total number of contracts sig number of procurement projects done thro bidding		90.70%	1.50		APP(including Supplemental amendments, if any) and PMRs
8.c	Planned procurement activities achieved de outcomes and objectives within the target/		Fully Compliant	3.00		Agency Procedures/Systems for the conduct of needs analysis or market research, monitoring of timely delivery of goods, works, or services Contracts with amendments and variations
		 	:			to order amount to 10% or less
				为6世 (4年7年		
Indic	ator 9. Compliance with Procurement Time					1
9.8	Percentage of contracts awarded within pre- action to procure goods Percentage of contracts awarded within pre-		97.06%	2.00		PMRs
d. e	action to procure infrastructure projects	Suited based to	75.00%	0.60		PMRs
9.0	Percentage of contracts awarded within pre- action to procure consulting services	scribed period of	100.00%	3,00		PMRs
Indic	ator 10. Capacity Building for Government	Personnel and Priv	ate Sector Partic	ipents		T
10.a	There is a system within the procuring entity performance of procurement personnel on		Fully Compliant	3.00		Samples of forms used to evaluating procurement performance on top of or incorporated within the regular assessment for Procurement Personnel
10.ь	Percentage of participation of procurement procurement training and/or professionalize	staff in tion program	0.00%	0.00		Ask for copies of Office Orders, training modules, list of participants, schedules of actual training conducted
10.c	The procuring entity has open dialogue with and ensures access to the procurement opp procuring entity		Compliant	3.00		Ask for copies of documentation of activities for bidders
1-	Haocquist entité			2700200200	. –	
Indic	ator 11. Management of Procurement and	Contract Managem				
11.a	The BAC Secretariat has a system for keepir procurement records	g and maintaining	Fully Compliant	3.00		Verify actual procurement records and time it took to retrieve records (should be no more than two hours) Refer to Section 4.1 of User's Manual for list of procurement-related documents for record-keeping and maintenance.
11.ь	Implementing Units has and is implementing keeping and maintaining complete and east contract management records	T .	Fully Compliant	3.00		Verify actual contract management records and time it took to retrieve records should be no more than two hours
Indic	ator 12. Contract Management Procedures					
12.a	Agency has defined procedures or standard quality control, acceptance and inspection, works and evaluation of contractors' perfor	supervision of	Fully Compliant	3.00		Verify copies of written procedures for quality control, acceptance and inspection; CPES evaluation formsz
12.Ь	Timely Payment of Procurement Contracts		On ar before 30 days	3.00		Ask Finance or Accounting Head of Agency for average period for the release of payments for procurement contracts
			Average iil	2230		
		i				

ANNEX A

GOVERNMENT PROCUREMENT POLICY BOARD

Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: Manila International Airport Authority	Name of Evaluator:
Date of Self Assessment:	Position:

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
	AR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCU	JREMENT SYSTEM			
Indi	icator 13. Observer Participation in Public Bidding			HOUR BOARD AND AND AND AND AND AND AND AND AND AN	CONTRACTOR CONTRACTOR
13.a	Observers are invited to attend stages of procurement as prescribed in the IRR	Fu ll y Compliant	3.00		Verify copies of Invitation Letters to CSOs and professional associations and COA (List and average number of CSOs and PAs invited shall be noted.)
Indi	cator 14. Internal and External Audit of Procurement Activ	vities	VX1		
14.a	Creation and operation of Internal Audit Unit (IAU) that performs specialized procurement audits	Fully Compliant	3.00		Verify copy of Order or show actual organizational chart showing IAU, auidt reports, action plans and IAU recommendations
14.b	Audit Reports on procurement related transactions	Above 90- 100% compliance	3.00		Verify COA Annual Audit Report on Action on Prior Year's Audit Recommendations
Indi	cator 15. Capacity to Handle Procurement Related Comple	aints	CARL DE WES		1
	The Procuring Entity has an efficient procurement compla system and has the capacity to comply with procedural requirements		3.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests and Complaints; Office Orders adopting mesures to address procurement-related complaints
Indi	icator 16. Anti-Corruption Programs Related to Procureme	ent	unstration with		
16.a	Agency has a specific anti-corruption program/s related to		3.00		Verify documentation of anti-corruption program
		Average IV	2.50		
GRA	AND TOTAL (Avarege I + Average II + Average III + Average	IV / 4)	2.31		

Summary of APCPI Scores by Pillar

	APCPI Pillars	Ideal Rating	Agency Rating
1	Legislative and Regulatory Framework	3.00	1.75
11	Agency Insitutional Framework and Management Capacity	3.00	2.70
111	Procurement Operations and Market Practices	3.00	2.31
IV	Integrity and Transparency of Agency Procurement Systems	3.00	2.50
	Total (Pillar I+Pillar II+Pillar III+ PillarIV)/4	3.00	2.31

Agency Rating



ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT

Name of Agency: Manila International Airport Authority

Period Covered: CY 2020

	Total Amount of Approved APP	Total Number of Procurement Activities	No. of Contracts Awarded	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entitles who Acquired Bld Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility Stage	No. of Bid Opportunities Posted at PhilGEPS	No. of Contract Award Posted at PhilGEPS	Total No. Of Contracts that incurred negative slippage	Total No. of contracts with amendments to order or variation orders	No. of Contract Awarded within prescribed timeframes
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12	Column 13	Column 14
1. Public Bidding*	SEASON SERVICE												
1.1. Goods	1,395,647,123.51	37	34	1,339,498,887.15	1	112	83	59	37	34	0	0	33
1.2. Works	867,607,688.66	5	4	848,450,560.99	0	11	8	3	5	4	0	0	3
1.3. Consulting Services	218,105,229.70	1	1	218,100,000	0	0	0	0	1	1	0	0	1
Sub-Total	2,481,360,041.87	43	39	2,406,049,448.14	1	123	91	62	43	39	0	0	37
2. Alternative Modes				6 64 6	PART NEW YORK					建工工工工		SA SHE WAS	
2.1.1 Shopping (52.1 a above 50K)													
2.1.2 Shopping (52.1 b above 50K)													
2.1.3 Other Shopping	3,450,020.50	158	158	3,113,671.20				THE RESIDENCE OF THE		The same of			
2.2.1 Direct Contracting (above 50K)	276,715,358.47	16	16	261,072,885.72						16			BURNES DE SE
2.2.2 Direct Contracting (50K or less)								列延迟到					ESTO LESS
2.3.1 Repeat Order (above 50K)	233,800.00	2	2	213,000.00						0			
2.3.2 Repeat Order (50K or less)	48,215.00	3	3	48,215.00						100			HO CHARLES
2.4. Limited Source Bidding					1250								THE PROPERTY OF THE PARTY OF TH
2.5.1 Negotiation (Common-Use Supplies)	9,931,193.19	8	8	9,931,193.19						ELECTION OF THE PARTY OF THE PA			
2.5.2 Negotiation (Recognized Government Printers)	3,796,850.00	13	13	3,448,535.00				THE RESIDENCE					MATERIAL PROPERTY.
2.5.3 Negotiation (TFB 53.1)	0.00	0	0	0.00					0	0		THE REPORT OF THE PARTY OF THE	
2.5.4 Negotiation (SVP 53.9 above 50K)	212,322,370.10	590	590	189,777,306.50					590	590		TOTAL STREET	
2.5.5 Other Negotiated Procurement (Others above 50K)								THE REAL PROPERTY.					MARKET SECTION
2.5.6 Other Negotiated Procurement (50K or less)							TO THE REAL PROPERTY.					CONTRACTOR OF THE PARTY OF THE	
Sub-Total	506,497,807.26	790	790	467,604,806.61					590	606		DEMONSTRATE OF THE PARTY OF THE	Karasa and
3. Foreign Funded Procurement**													
3.1. Publicly-Bid													
3.2. Alternative Modes	T												
Sub-Total	0.00	0	0	0.00				Sales Tibulation				CONTRACTOR OF THE PARTY OF THE	
4. Others, specify:	1							HOUSE SHEET THE					Para Salaria
TOTAL	2,987,857,849.13	833	829	2,873,654,254.75	STATE OF BUILDING	NAME OF TAXABLE PARTY.	PERSONAL PROPERTY.	No. of Concession, Name of		RESERVED BY STATE	THE RESIDENCE OF THE PARTY OF T		

^{*} Should include foreign-funded publicly-bid projects per procurement type

Manager, Procurement Division

RAUL V. AUSTRIA

Chairman, Bids and Awards committee

AUG 23 2021,

EDDIE V. MONREAL General Manager M

UG 2 4 2021,

^{**} All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

Date:

Manila International Airport Authority

Name of Agency:

Name of Respon	ndent: Position:
instruction: Put :	a check (√) mark inside the box beside each condition/requirement met as provided below and then fill in the corresponding blanks
	at is asked. Please note that all questions must be answered completely.
1. Do you have a	an approved APP that includes all types of procurement, given the following conditions? (5a)
V	Agency prepares APP using the prescribed format
V	Approved APP is posted at the Procuring Entity's Website please provide link: www.miaa.gov.ph
V	Submission of the approved APP to the GPPB within the prescribed deadline please provide submission date: 09-Jan-20
	re an Annual Procurement Plan for Common-Use Supplies and Equipment (APP-CSE) and mmon-Use Supplies and Equipment from the Procurement Service? (5b)
V	Agency prepares APP-CSE using prescribed format
V _.	Submission of the APP-CSE within the period prescribed by the Department of Budget and Management in its Guidelines for the Preparation of Annual Budget Execution Plans issued annually please provide submission date: 22-Oct-19
V	Proof of actual procurement of Common-Use Supplies and Equipment from DBM-PS
3. In the conduct	t of procurement activities using Repeat Order, which of these conditions is/are met? (2e)
V	Original contract awarded through competitive bidding
V	The goods under the original contract must be quantifiable, divisible and consisting of at least four (4) units per item
V	The unit price is the same or lower than the original contract awarded through competitive bidding which is advantageous to the government after price verification
V	The quantity of each item in the original contract should not exceed 25%
V	Modelity was used within 6 months from the contract effectivity date stated in the NTP arising from the original contract, provided that there has been a partial delivery, inspection and acceptance of the goods within the same period
4. In the conduc	t of procurement activities using Limited Source Bidding (LSB), which of these conditions is/are met? (2f)
	Upon recommendation by the BAC, the HOPE issues a Certification resorting to LSB as the proper modality
	Preparation and Issuance of a List of Pre-Selected Suppliers/Consultants by the PE or an identified relevant government authority
	Transmittal of the Pre-Selected List by the HOPE to the GPPB
	Within 7cd from the receipt of the acknowledgement letter of the list by the GPPB, the PE posts the procurement opportunity at the PhilGEPS website, agency website, if available and at any conspicuous place within the agency
5. In giving your	prospective bidders sufficient period to prepare their bids, which of these conditions is/are met? (3d)
V	Bidding documents are available at the time of advertisement/posting at the PhilGEPS website or Agency website;

V	Supplemental bid bulletins are issu	ued at least s	even (7) calendar days before bid opening;						
V	Minutes of pre-bid conference are	readily availa	able within five (5) days.						
6. Do you prepar the following cor	•	t documenta	tion and technical specifications/requirements, given the						
V	The end-user submits final, approved and complete Purchase Requests, Terms of Reference, and other documents based on relevant characteristics, functionality and/or performance requirements, as required by the procurement office prior to the commencement of the procurement activity								
V	No reference to brand names, except for items/parts that are compatible with the existing fleet or equipment								
V	Biciding Documents and Requests for Proposal/Quotation are posted at the PhilGEPS website, Agency website, if applicable, and in conspicuous places								
7. In creating you	ir BAC and BAC Secretariat which o	of these conc	litions is/are present?						
For BAC: (4a)									
v	Office Order creating the Bids and	Awards Con	nmittee						
Terrest.	please provide Office Order No.:		s of 2020						
V	There are at least five (5) members please provide members and their		aining dates:						
A 5	Name/s taul V. Austria		Date of RA 9184-related training 23-Aug-18						
	eonides F., Cruz		23-Aug-18						
	ticardo L. Medaila Jr.		23-Aug-18						
_	tomeo L. Labador	_	23-Aug-18						
_	tafael S. Regular	_							
_	alael S. Regular		17-Jul-17						
F			(-E						
G									
V	Members of BAC meet qualification	ns							
V	Majority of the members of BAC at	re train ed o n	R.A. 9184						
For BAC Secr	etariat: (4b)								
⊻	Office Order creating of Blds and A act as BAC Secretariat please provide Office Order No.		mittee Secretariat or designing Procurement Unit to						
V	The Head of the BAC Secretariat r		nimum qualifications Etsie P. Nitoliano						
V	Majority of the members of BAC Soplease provide training date:	ecretariat ard 23-Au							
	ducted any procurement activities or mark at least one (1) then, answer								
V	Computer Monitors, Desktop Computers and Laptops	V Paints	and Vamishes						
		Food	and Catering Services						
V	Air Conditioners								
	·	V Trainit	ng Facilities / Hotels / Venues						
V	Vehicles	_							
☑	Fridges and Freezers	V Toilets	s and Urfinals						
	_	V Textile	s / Uniforms and Work Clothes						

ت	Copiets
Do you use gr	een technical specifications for the procurement activity/ies of the non-CSE item/s?
	Yes V No
	g whether you provide up-to-date procurement information easily accessible at no cost, which of is/are met? (7a)
☑	Agency has a working website please provide link: www.mlaa.gov.ph
V	Procurement information is up-to-date
V	Information is easily accessible at no cost
·	with the preparation, posting and submission of your agency's Procurement Monitoring Report, onditions is/are met? (7b)
V	Agency prepares the PMRs
V	PMRs are promptly submitted to the GPPB please provide submission dates: 1st Sem - July 07, 2020 2nd Sem - January 08, 2021
V	PMRs are posted in the agency website please provide link: www.miaa.gov.ph
V	PMRs are prepared using the prescribed format
-	of procurement activities to achieve desired contract outcomes and objectives within the target/allotted timeframe, conditions is/are met? (8c)
V	There is an established procedure for needs analysis and/or market research
V	There is a system to monitor timely delivery of goods, works, and consulting services
V	Agency complies with the thresholds prescribed for amendment to order, variation orders, and contract extensions, if any, in competitively bid contracts
12. In evaluating	the performance of your procurement personnel, which of these conditions is/are present? (10a)
V	Personnel roles, duties and responsibilities involving procurement are included in their individual performance commitment/s
V	Procuring entity communicates standards of evaluation to procurement personnel
V	Procuring entity and procurement personnel acts on the results and takes corresponding action
	e following procurement personnel have participated in any procurement training and/or professionalization program pree (3) years? (10b)
	Date of most recent training: 23/08/2018
V	Head of Procuring Emity (HOPE)
V	Bids and Awards Committee (BAC)
V	BAC Secretariat/ Procurement/ Supply Unit
V	BAC Technical Working Group
V	End-user Unit/s

	Other staff
4. Which of the procuring entity?	following is/are practised in order to ensure the private sector access to the procurement opportunities of the (10c)
V	Forum, dialogues, meetings and the like (apart from pre-bid conferences) are conducted for all prospective bidders at least once a year
V	The PE promptly responds to all interested prospective bidders' inquiries and concerns, with available facilities and various communication channels

15. In determining whether the BAC Secretariat has a system for keeping and maintaining procurement records, which of these conditions is/are present? (11a)						
V	There is a list of procurement related documents that are maintained for a period of at least five years					
V	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers					
∇	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel					
	ig whether the Implementing Units has a system for keeping and maintaining procurement records, onditions is/are present? (11b)					
V	There is a list of contract management related documents that are maintained for a period of at least five years					
V	The documents are kept in a duly designated and secure location with hard copies kept in appropriate filing cabinets and electronic copies in dedicated computers					
V	The documents are properly filed, segregated, easy to retrieve and accessible to authorized users and audit personnel					
	ng if the agency has defined procedures or standards for quality control, acceptance and inspection and services, which of these conditions is/are present? (12a)					
V	Agency has written procedures for quality control, acceptance and inspection of goods, services and works					
Have you proc	cured infrastructure projects through any mode of procurement for the past year?					
V	Yes No					
If YES, plea	se answer the following:					
V	Supervision of civil works is carried out by qualified construction supervisors Name of Civil Works Supervisor: Carmencita Ver, OIC, CWD					
	Agency implements CPES for its works projects and uses results to check contractors' qualifications (applicable for works only) Name of CPES Evaluator: None					
-	ll it take for your agency to release the final payment to your supplier/service provider or contractor/consultant,once complete? (12b) days					
A. E I B. SI C. Pi D. Pi E. Bi	Cobservers for the following procurement activities, which of these conditions is/are met? (13a) (Igibility Checking (For Consulting Services Only) (For Co					
₩						
لينيز	Observers are invited to attend stages of procurement as prescribed in the IRR					
V	Observers are invited to attend stages of procurement as prescribed in the IRR Observers are allowed access to and be provided documents, free of charge, as stated in the IRR					

	nd operating your internal Audit Onit (IAO) that performs specialized procurement audits, diffions were present? (14a)
V	Creation of Internal Audit Unit (IAU) in the agency Agency Order/DBM Approval of IAU position/s: Quality Management System
V	Conduct of audit of procurement processes and transactions by the IAU within the last three years
N/A	Internal audit recommendations on procurement-related matters are implemented within 6 months of the submission of the internal auditor's report
t1. Are COA red eport? (14b)	commendations responded to or implemented within six months of the submission of the auditors'
V	Yes (percentage of COA recommendations responded to or implemented within six months)
V	No procurement related recommendations received
	ng whether the Procuring Entity has an efficient procurement complaints system and has the capacity procedural requirements, which of conditions is/are present? (15a)
V	The HOPE resolved Protests within seven (7) catendar days per Section 55 of the IRR
V	The BAC resolved Requests for Reconsideration within seven (7) calendar days per Section 55 of the IRR
V	Procuring entity acts upon and adopts specific measures to address procurement-related complaints, referrals, subpoenas by the Omb, COA, GPPB or any quasi-judicial/quasi-administrative body
	ng whether agency has a specific anti-corruption program/s related to procurement, which of these present? (16a)
V	Agency has a specific office responsible for the implementation of good governance programs
V	Agency implements a specific good governance program including anti-corruption and integrity development
V	Agency implements specific policies and procedures in place for detection and prevention of corruption

Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Name of Agency: Manila International Airport Authority

Period: Year 2020

Sub-Indicators	Key Area for Development	Proposed Actions to Address Key Areas	Responsible Entity	Timetable	Resources Needed
1.a	Percentage of competitive bidding and limited source bidding contracts in terms of amount of total procurement	Planning and proper implementatation of the time table of the APP	BAC/Procurement Division/End- user	3 months	None
1.b	Percentage of competitive bidding and limited source bidding contracts in terms of volume of total procurement	Planning and proper implementatation of the time table of the APP	BAC/Procurement Division/End- user	3 months	None
2.b	Percentage of negotiated contracts in terms of amount of total procurement	Reduce the percentage of negotiated contracts in terms of total procurement.	BAC/Procurement Division/End- user	3 months	None
2.c	Percentage of direct contracting in terms of amount of total procurement	Reduce the percentage of direct contracting in terms of total procurement.	BAC/Procurement Division/End- user	3 months	None
3.a	Average number of entities who acquired bidding documents	Invite more suppliers/bidders to participate in the procurement process	BAC Secretariat/End-user	Every Bidding	None
3.b	Average number of bidders who submitted bids	Clarify all the bidding requirements & technical specifications during Pre-bid Conference, issuance/Posting of bid supplement in the Philgeps	BAC/Procurement Division/End- user	Every Bidding	None
3,¢	Average number of bidders who passed eligibility stage	Clarify all the bidding requirements & technical specifications during Pre-bid Conference, issuance/Posting of bid supplement in the Philgeps	BAC/Procurement Division/End- user	Every Bidding	None
5.c	Existing Green Specifications for GPPB-identified non-CSE Items are adopted	Adopt Green Specification for GPPB-identified non-CSE items	BAC/Procurement Division/End- user	3 months	None
8.b	Percentage of total number of contracts signed against total number of procurement projects done through competitive bidding	Increase thetotal number of contracts signed against total number of procurement projects done thru competitive bidding by evaluating the existing items	BAC/Procurement Division/End- user	3 months	None
9.a	Percentage of contracts awarded within prescribed period of action to procure goods	Early process for the contracts awarded within prescribed period.	BAC/Procurement Division	3 months	None
9.b	Percentage of contracts awarded within prescribed period of action to procure infrastructure projects	Early process for the contracts awarded within prescribed period.	BAC/Procurement Division	3 months	None