



MANILA
INTERNATIONAL
AIRPORT
AUTHORITY

AUG 24 2020

MEMORANDUM CIRCULAR NO. 24
Series of 2020

SUBJECT : BAN ON SINGLE-USE PLASTICS AT THE NAIA

GENERAL

1. The Manila International Airport Authority (MIAA) upholds, in its commitment in environmental protection and sustainability, the government's directive to implement the banning of the use of unnecessary single-use plastics per National Solid Waste Management Commission (NSWMC) Resolution No. 1363, dated February 12, 2020.
2. This is in line with the United Nations committing to the Sustainable Development Goals (UN SDG: 2015-2030) which emphasizes the safe removal and management of solid wastes *and* Philippine Action Plan for Sustainable Consumption and Production (PAP4SCP) which emphasizes the need to reduce wastes by encouraging consumers to avoid the use of unsustainable products and packaging materials, particularly single-use plastics, through choice-editing strategies.
3. Republic Act No. 9003 or the Ecological Solid Waste Management (ESWM) Act of 2000 prioritizes reduction-at-source and emphasizes the prohibition of non-environmentally acceptable products (Art 4, Sec 29).
4. Consistent therefore to MIAA's Environmental Policy under Memorandum Circular 07A, series of 2020 to adopt globally accepted best practices to ensure the sustainability, efficiency, and environment-friendly operations at NAIA, this Memorandum Circular is hereby issued.

PURPOSE AND SCOPE

5. The policy aims to reduce the volume of garbage especially single-use plastic generated in the daily operations and other activities at the NAIA Terminals and MIAA Offices.
6. This applies to all MIAA employees and affected business establishments located within the NAIA Complex.

DEFINITION OF TERMS

7. Single-use plastic – refers to disposable plastic products which are commonly used as packaging and all items/products that are intended to be used only once before they are thrown away or recycled. This include, but not limited to, items such as grocery bags, food packaging containers and bags, water bottles, straws, stirrers, Styrofoam, cups, sachets, and plastic cutlery.

8. BYOT – (Bring your own Tumbler) refers to containers that are made of either plastic, metal or glasses which are washable and designed for re-use.
9. Affected Business Establishments – refers to food and beverages establishments and retail stores at NAIA.

STATEMENT OF POLICY

10. It is the policy of the MIAA that all offices and affected business establishments located at the NAIA Complex to observe a ban on all single-use plastics upon effectivity of this MC.
11. The following materials are considered as unnecessary single-use plastics products:
 - Plastic cups (lower than 0.2 mm in thickness);
 - Plastic drinking straws;
 - Plastic coffee stirrers;
 - Plastic spoons;
 - Plastic forks;
 - Plastic knives; and
 - Plastic labo and thin-filmed sando bags (lower than 15 microns).
12. No restaurant, including fast food restaurants, beverage provider, or vendor shall use, provide, distribute, or sell any of the aforesaid unnecessary single-use plastic products.
13. No person shall use or distribute the aforesaid unnecessary single-use plastic products at any airport facility or any sponsored event.
14. Nothing herein precludes restaurants, including fast food restaurants, beverage providers, vendors, or persons, from using or making non-plastic alternatives, such as those made from paper, grain stalks, sugar cane, or bamboo, available to beverage consumers.
15. All employees are encouraged to participate in BYOT campaign and use their own tumbler in all offices, facilities and activities.

STATEMENT OF RESPONSIBILITY

16. The Business Development and Concessions Management Department (BDCMD) shall inform affected establishments and propose a smooth transition mechanism for the effective compliance hereto.
17. The Assistant General Manager for Finance and Administration (AGMFA) shall include the awareness and observance of the policy in the guidelines and orientation of personnel and conduct a massive information campaign in order to educate NAIA employees about the environmental impact of single-use plastics.

AGMFA shall also recommend action to improve waste collection, sorting and recycling of plastic materials and promote the use of eco-friendly sustainable alternatives progressively like the use of biodegradable garbage bags in the garbage bins and installation of plastic bottle crushing machine.

18. The Terminal Managers shall coordinate with BDCMD to ensure effective implementation of this directive in their respective areas. Prior to the effectivity of this Circular, dialogues and coordination meetings with respective offices and affected business establishments shall be completed.
19. All Managers/Heads of Offices shall ensure to eliminate plastic stirrer, plastic cutlery, plastic straws and sachets in their respective areas / offices and find alternative ways to comply with this directive.
20. The Assistant General Manager for Airport Development and Corporate Affairs shall ensure that compliance to this Memorandum Circular is regularly monitored through the Quality Management System and submit periodic report to the General Manager.

TRANSITORY PROVISIONS

21. The ban on the use of Polyethylene Terephthalate (PET) bottled water for the supply of drinking water for the NAIA employees will be held in abeyance until such time that the Authority shall have determined an effective alternative solution/s to replace the PET bottled waters.
22. Notwithstanding any other provision of this Circular, all food establishments or beverage providers may make available the plastic materials mentioned in item 11 hereof to persons with disabilities and/or people with special medical needs upon their request.
23. Applicable fines/penalties or sanctions may be imposed for violation of this circular upon approval of the MIAA Board.

MISCELLANEOUS PROVISIONS

24. Separability Clause - If any provision of this Memorandum Circular or the application of any provision hereof to any person or circumstances is declared in violation of rights (including contracts), the remainder of the application of such provision to other persons or circumstances shall not be affected by such declaration.
25. Repealing Clause – All policies, issuances, rules and regulations or parts thereof inconsistent with the provisions of this Memorandum Circular are hereby repealed or modified accordingly.

EFFECTIVITY

26. This Memorandum Circular shall take effect thirty (30) days after its publication in the MIAA website.


EDDIE V. MONREAL
General Manager

