



APPLICATION FOR MIAA PERMIT (MINOR RENOVATION/REPAIR AND DISMANTLING OF EXISTING STRUCTURE/SYSTEM)

T1 T2 T3 T4 General Aviation Other Areas Specific Area:

Date

Assistant General Manager – Engineering Manila International Airport Authority NAIA Complex, Pasay City

Sir/Madam :

Our Company wishes to apply for MIAA Permit for () Minor Renovation/Repair and () Dismantling of Existing Structure/System. Our Company also have read, understood, and agreed to be bound by the terms and conditions governing our application for MIAA Permit with the conditions prescribed under MC # 22 s. 2023 and all other rules and regulations which the Manila International Airport Authority (MIAA) will enforce thereafter including any and all amendments thereto.

Very truly yours,

(Signature over Printed Name)*

(Position)

* Applicant must be the Owner or a representative with authorization from the Owner

COMPANY INFORMATION/PROFILE
Company Name
Address
ZIP Code
Telephone No.:
Email:
Nature of Business
PROJECT BRIEF
Name of Project
Duration
Scope of Work
Project Purpose
ACCREDITED CONTRACTORS DETAILS
Name:
Address
ZIP Code
() SEC () DTI REG. NO.

FOR MIAA USE ONLY

EVALUATION AND APPROVAL	
<p>Comments / Recommendations:</p> <p>1. All comments from the review of submitted requirements have been complied with _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p> <p align="center"><small>(USE ADDITIONAL SHEET OF PAPER IF SPACES ARE INSUFFICIENT)</small></p> <p>Recommending Approval:</p> <p>_____</p> <p>OIC, Civil Works Department</p>	<p>Comments / Recommendations:</p> <p>1. _____</p> <p>2. _____</p> <p>3. _____</p> <p>4. _____</p> <p>5. _____</p> <p align="center"><small>(USE ADDITIONAL SHEET OF PAPER IF SPACES ARE INSUFFICIENT)</small></p> <p>Recommending Approval:</p> <p>_____</p> <p>OIC, Electro-Mechanical Department</p>
<p>Permit fee paid : (<input type="checkbox"/>) Yes (<input type="checkbox"/>) No OR # _____</p> <p align="center">_____</p> <p align="center">AGM for Engineering</p>	

TERMS, CONDITIONS AND REQUIREMENTS:

01. Requirements from the Office of the Local Government in charge with the implementation of the National Building Code shall be complied with.
02. Applicant must submit all requirements within fifteen (15) calendar days upon issuance of Notice of Conditional Award (NOCA).
03. Project must be within the leased area and in accordance with the approved plan and timetable.
04. MIAA Permit Nos., validity period and kind of project must be conspicuously installed and displayed.
05. MIAA Permit Fee is non-refundable and is valid from the date of approval to the project completion date. Approved permit not utilized by the Applicant within three (3) months from approval date shall be considered expired and subject for re-application at the option of MIAA.
06. The Applicant-Permitee, Contractor/s and their commissioned licensed architect/engineer (whose signature appears in the plan) shall be responsible for the design and construction integrity of the project.
07. Excavation works shall be done in a very cautious manner to avoid damage to existing utility lines (water, electrical, communications, drainage, etc.) that may be present in the area. The Permitee and the Contractor/s shall be held responsible for the conduct of their workers while inside the Airport premises, including payment of fines for each or any violation committed by these workers.
08. All damages to life, limb and property caused by the work/activity project and activities within the vicinity of work inside the Airport Complex aside from actual cost of damage to MIAA property and cost of maintenance of the property after work period shall be the sole responsibility of the Permitee and the Contractor/s.
09. The project should be coordinated w/ all concerned MIAA offices.
10. Permit Fee of ₱ _____ (VAT inclusive) shall be valid for _____ month/s upon commencement.